

## Privacy Policy – Methtestnow

We have a firm commitment to privacy. This Privacy Policy discloses our information gathering and usage practices. Please also review our Terms and Conditions.

### 1. Definitions

- 1.1 In this Policy the following terms shall have the following meanings:
- (a) **“us”, “our”** and **“we”** refers to Methtestnow Limited as trustee of the Methtestnow Trading Trust.
  - (b) **“you”** and **“your”** refer to the user of the Website.
  - (c) **“the/this Website”** means our website, located for the time being at methtestnow.co.nz.

### 2. General

- 2.1 The Privacy Act 1993 applies to the collection, use, storage and disclosure of personal information that you provide to us when accessing this Website.
- 2.2 We gather certain information about users of the Website. This information includes information that specifically identifies an individual (such as a name, address, telephone number, mobile number, e-mail address, credit card number or other account number).
- 2.3 Any information that you provide to us when accessing this Website is collected and stored by us. We will only collect personal information which is necessary for our business functions and activities, or to comply with our legal or regulatory obligations.
- 2.4 We collect and use your personal information for a range of purposes. The information we collect may be used for the following purposes:
- (a) To verify your identity and/or the accuracy of that information (including using the information to contact you);
  - (b) To be able to communicate with you in connection with services you have obtained from us;
  - (c) To be able to offer better or improved use of the Website;
  - (d) To ensure that you can access members only areas (where relevant);
  - (e) To fix system errors and for support services;
  - (f) To customise/personalise the information you receive from our Website;
  - (g) For our research, so that we can improve our and services and tailor them to better suit your needs;
  - (h) To track how the Website is used and to identify trends and demographics.

### 3. Disclosure

- 3.1 We do not sell, share or lease any personal information to third parties in any way other than what is disclosed in this Policy. We will release your information to third parties only when we believe release is appropriate to comply with the law; enforce or apply our terms and conditions; or protect the rights of us, our users, employees or others.
- 3.2 In the event that we engage or partner with third party vendors, consultants or other service providers in connection with the operation of the Website and our services ("**Service Providers**"), we may share personal information with such Service Providers who need access to such information to carry out their work for us. In addition, we may offer various features through a third party Service Provider. When you use these services, you would be providing personal information directly to the provider of these services, and the provision of such information would be subject to that Service Providers own privacy policy.

### 4. Access to and updating of information

- 4.1 Upon your written request, we will release to you any information we hold about you, subject to Part 4 of the Privacy Act 1993.
- 4.2 We will take reasonable steps to correct that information and to ensure that all information held by us about you is accurate, up to date, complete, and not misleading. You are entitled to request correction of any information held by us about you. Please contact us if you wish any information to be corrected.

4.3 If you make a request for the release of or correction of information held by us about you, we may require payment by you for our reasonable costs in complying with your request this is to the extent permitted by section 35 of the Privacy Act 1993.

5. **Control of your user name and password**

5.1 You **may** be given the option to create a user name and password for the Website, which will provide you with access to our online portal.

5.2 You are responsible for all actions taken with your user name, email address and password, including fees. We do not recommend that you disclose your password to any third parties. If you choose to share your user name, email address and password or your information with third parties, you are responsible for all actions taken by them.

6. **Protection of Information**

6.1 We endeavour to secure your personal information from unauthorised access, use or disclosure by putting into place measures to safeguard the information we collect. Despite our efforts, no security measures are perfect or impenetrable, and we cannot guarantee that the Website or our services will be free of any defects or flaws that affect your use of it or the security of your information.

7. **Credit card security**

7.1 We work diligently to protect the security of your personal information, including credit card information.

7.2 Credit card, billing information and your other personal information will be kept safe and secure. We may use credit card or other payment account information provided by you to make withdrawals from your account in exchange for payment of our services. We do not share this information with any third party except for those companies responsible for processing credit card transactions for us. If you do not want us to store this information, please let us know at the time you enter these details (you will have the ability to do this on our payment page at the time you enter this information).

8. **Updates to our information practices**

8.1 From time to time, we may make changes to our information practices or alter the functionality of the Website. We will endeavour to update this statement regularly, and encourage you to periodically review this page for the latest information on our privacy practices. Your use of the Website following the posting of such changes or revised statement shall constitute your acceptance of any such changes.